



North Clackamas Education Foundation Enrichment Grant Application Guidelines Updated June 2023

Our Goal

NCEF's mission statement is "Bridging the gap to ensure students are engaged and ready to learn." We love funding projects that help us meet this objective! No grant request is too small it is only important that it positively impacts students and the learning environment. To ensure we can reach as many schools and educators as our resources allow, we ask that requests be no more than \$2,000.

Eligibility

NCEF only takes grant applications from teachers and staff in the North Clackamas School District (NCSD).

Each grant application must have a project coordinator. Project coordinators may personally submit only one grant application per school year. However, if another person is leading the project, former project coordinators are allowed to be listed as collaborating staff.

Full or partial funding may be awarded if your grant application is selected. We do not usually fund transportation, food, or rewards. Field trips, artists, speakers, etc, may be considered if they align with core curriculum. Projects not qualified for grants will still be submitted to our Fund A Teacher crowdsourcing program.

- If books are part of a grant application, please submit book titles to NCSD for approval. Send list to Carolyn Kirschmann, District Media Coordinator, (kirschmannc@nclack.k12.or.us).
- Grants requesting noise-canceling headphones may be submitted. Headphones that are not noise-canceling are not eligible for review. Non-noise canceling headphones can be provided by NCSD.
- Regulation rooms are being funded in partnership with NCEF, NCSD, and other funding sources and will not be considered for grants. Please contact NCSD with your regulation room requests.
- Capital improvement projects must have prior authorization from NCSD.

Selection Criteria

NCEF wants to fund projects that are innovative, replicable by other NCSD teachers, likely to be sustained through other funding or resources, and that will benefit future classes beyond the grant year.

Applications must address the following criteria:

- The core concept is original and innovative.
- The project supplements and enhances the adopted district curriculum and goals
- A high probability of success is likely, and there's a plan in place to share the project with other teachers in the district or for use in future classes beyond the grant year
- The project has clear and concise objectives, and tangible strategies in mind for evaluating its impact
- The project demonstrates a positive impact on the learning environment.
- Parents, community members, or other school staff are active participants
- The budget is reasonable and sustainable, and/or likely to attract other sources of funding. If you already have some project funding, please include the source and amount in your application, as well as your future fundraising plans. Address if you have PTA/PTO or Booster Club funding available.
- A wide range of students will be positively impacted. Describes the inclusion of DEIA practices, and students who are ELL. Also addresses the inclusion of students on 504 or IEP plans, or in TAG.

Next Steps

Enrichment grant applications will be submitted to a review committee, and decisions will be made approximately two weeks after the deadline for applications.

If you are only applying for the Fund-A-Teacher crowdfunding program, your project will be posted on the NCEF website within one week of submission.

Enrichment Grant applications which are partially funded, or not funded, will be posted to the Fund-A-Teacher page within one week of decisions being made.

NCEF strongly encourages you to share your Fund-A-Teacher listing on social media and with your networks, in order to get more funding. If possible, ask parents and community members to help you spread the word.

If your enrichment grant project is approved, you will need to submit a brief final report once your project is complete. We also ask that you take photos of your project throughout its duration and share them with us for social media purposes. We ask that you include a statement that the project was funded (fully or partially) by NCEF in any publications.